**General Safety Rules and**

**Rules of Conduct**

**Waverly Agriculture Education Department**

1. Be smart. If it seems like a bad idea, it probably is a bad idea.
2. No horseplay in the shop or greenhouse. Playing around can lead to serious injury to yourself or others. It can also result in broken equipment. Follow all Shop Rules.
3. No loud talking or shouting.
4. When interacting with animals, keep a calm demeanor and approach the animal with respect.
5. Any intentional harm to animals used for classroom purposes will be severely punished.
6. NO tobacco products: smoking, chewing, or dipping on school property is a school Board of Education infraction and will lead to severe disciplinary action.
7. No running in the shop or greenhouse.
8. Do not throw objects. This includes pencils, paper, tools, etc.
9. No profanity. Would you say it in front of your grandmother?
10. No hats are allowed in the classroom, greenhouse or shop unless specified for safety reasons. (Ex. Welding)
11. Do not play with tools or materials in the shop, greenhouse, or classroom. Only use a tool for its specific purpose.
12. Do not turn on a tool unless you are using it with permission.
13. Report damage to tools, tables, etc.
14. Do not enter the shop or greenhouse without explicit permission from the instructor.
15. Do not use power tools, welders, chemicals, etc while the instructor is out of the room/shop/greenhouse.
16. DO NOT take anything out of the Ag Dept. without permission. Stealing is NOT tolerated.
17. Do not be a tool hog. Sharing is caring!
18. Clean up after yourself in the shop, classroom, and greenhouse.
19. Pick up all trash and food wrappers from your table. Any trash left behind will mean a week of no eating in class for that period.
20. Return all shop and greenhouse materials to their proper place.
21. Use the air compressor for its intended purpose only. It can be dangerous!
22. Do not remove safety guards from any equipment in the shop or greenhouse.
23. All students MUST wear eye protection while in the shop.
24. Wear clothing appropriate for the day’s activities.
25. Tie back long hair when working in the shop. Failure to do so could result in severe injury, death, or loss of your hair!
26. Be sure that the ventilation system is operating when welding, painting, or starting engines.
27. Remove rings and dangly jewelry when working in the shop.
28. Students are not permitted to work under any vehicle or equipment without proper safety stands in use.
29. Using a cutting torch under a vehicle which might ignite from the gas tank is strictly prohibited.
30. Be familiar with the location of the fire extinguisher and other safety equipment in the shop and greenhouse.
31. Do not attempt to operate power tools or machinery until the instructor has demonstrated its appropriate use and has given permission.
32. Keep shop floors clean of oil, gasoline, water, scraps, parts, and litter.
33. Never store gasoline or other fuel in open or unapproved containers.
34. Report all accidents and injuries, no matter how minor or major.
35. Keep paint controlled and do not over-spray onto other equipment, the floor, or other projects.
36. Do not touch other student’s shop projects.
37. Making weapons in the shop is strictly prohibited. You will be in violation of School Board policy.
38. Use the proper techniques for lifting heavy objects.
39. Become familiar with safety color codes.
40. Shop projects will be graded on skill level, technique, difficulty, and work ethic. Laziness will be reflected in your grade.
41. Obey all other school, classroom, greenhouse, and shop rules.

**I have read and understand all the rules and agree to abide by them to the best of my ability and accept the consequences if any rules are broken.**

**Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date \_\_\_\_\_\_\_**